Advising Quick Guide for Study Abroad

My student has expressed an interest in study abroad…how do I help?

• Identify the best term(s) for your student to study abroad based on remaining degree requirements, what requirements they hope to complete abroad, and target graduation term.

• Encourage your student to visit our website to learn about program options, how to choose a program, how & when to apply, as well as learn more about financing study abroad, academic planning, and diversity abroad; studyabroad.ucsc.edu

• Direct your student to attend a First Steps Session to get started. First Steps Sessions are offered every week. Upcoming sessions are on our Calendar and students can sign up via SlugsAbroad.

My student is applying to study abroad…what am I responsible for?

• For UCEAP and UCSC Faculty-Led Programs, students must complete an Academic Planning Form as part of their application. This form requires your signature and students must have the support of all of their department and college advisors in order to participate. This form allows you to:
  - Review a student’s current academic plan
  - Review a student’s remaining degree requirements to determine how study abroad will integrate into their academic plan at UCSC
  - Identify any academic factors that may prohibit a student from studying abroad, place limitations on the length of time they can study abroad, or stipulate academic requirements to be completed upon a student’s return from or prior to studying abroad.
  - Provide information about if, how and what courses from abroad may be applied to major/minor requirements.

• Contact the appropriate UCSC Study Abroad Advisor should you have any concerns about a student’s participation, whether academic or otherwise.

My student is currently studying abroad…what support do they need?

• Your student may seek your advice on changes they make their course enrollment abroad that differs from what they indicated on their Academic Planning Form.

• Your student may need help enrolling in or selecting courses for the term they will return to UCSC.

My student has returned to UCSC…now what?

• If your student participated on UCEAP, it may take up to a quarter after the end of their program for grades from abroad to be posted to MyUCSC. If the absence of grades from abroad are preventing you from effectively advising a student, please contact UCSC Study Abroad for an estimate on when grades will available. If a student wishes to contest a grade earned while abroad, please direct them to schedule an appointment with their UCSC Study Abroad Advisor in SlugsAbroad.

• Encourage your student to visit our Alumni page to learn about upcoming events and how to stay involved with the international education community at UCSC.

studyabroad.ucsc.edu